Assessing the Evidence of a System of General Supervision: Part C

State	Date
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Evidences	Description/Documentation	Extent of evidence
1. There is broad stakeholder		Clearly evidenced
involvement in establishing and		Partially evidenced
revising targets.		Not clearly evidenced
		Not evidenced
2. There is broad stakeholder input,		Clearly evidenced
including the State Interagency		Partially evidenced
Coordinating Council (SICC) on		Not clearly evidenced
improvement activities and		Not evidenced
monitoring progress and slippage.		
3. The SPP has measurable and		Clearly evidenced
rigorous targets.		Partially evidenced
		Not clearly evidenced
		Not evidenced
4. Data used to establish baselines,		Clearly evidenced
set targets, measure progress and		Partially evidenced
slippage, are current, valid, and		Not clearly evidenced
reliable.		Not evidenced
5. A complete SPP is submitted in a		Clearly evidenced
timely manner.		Partially evidenced
		Not clearly evidenced
C. The CDD is a linder decomposit that		Not evidenced
6. The SPP is a living document that		Clearly evidenced
s revised as needed and used as a		Partially evidenced
roadmap to guide improvement		Not clearly evidenced Not evidenced
efforts for lead agencies and EIS programs.		Not evidenced

Component 1: State Performance Plan

Evidences	Description/Documentation	Extent of evidence
7. Analysis of progress and slippage,		Clearly evidenced
including compliance and		Partially evidenced
performance, are used to prioritize		Not clearly evidenced
the state's activities for the upcoming		Not evidenced
year.		
8. Improvement activities relate to the		Clearly evidenced
targets and flow from the data.		Partially evidenced
		Not clearly evidenced
		Not evidenced
9. The state lead agency evaluates		Clearly evidenced
each EIS program's performance		Partially evidenced
against state targets.		Not clearly evidenced
		Not evidenced
10. The state lead agency allocates		Clearly evidenced
resources and technical assistance to		Partially evidenced
facilitate improved performance.		Not clearly evidenced
		Not evidenced
11. The state lead agency has a		Clearly evidenced
system to evaluate the		Partially evidenced
implementation and effectiveness of		Not clearly evidenced
the SPP improvement activities.		Not evidenced
12. The most current dated SPP is		Clearly evidenced
posted on the state's website.		Partially evidenced
•		Not clearly evidenced
		Not evidenced
13. The state lead agency publicly		Clearly evidenced
reports each EIS program's		Partially evidenced
performance against state SPP		Not clearly evidenced
targets.		Not evidenced

Component 1: State Performance Plan	
Description/Documentation	Extent of evidence
	Clearly eviden

14. The state reports to the	Clearly evidenced
Secretary, in an annual performance	Partially evidenced
report, the performance of the state	Not clearly evidenced
under the SPP.	Not evidenced
15. The SPP is integrated within the	Clearly evidenced
state's accountability systems.	Partially evidenced
	Not clearly evidenced
	Not evidenced
	Clearly evidenced
	Partially evidenced
	Not clearly evidenced
	Not evidenced
	Clearly evidenced
	Partially evidenced
	Not clearly evidenced
	Not evidenced

Evidences

Evidences	Description	Extent of evidence
State policies and procedures are	•	Clearly evidenced
aligned with IDEA.		Partially evidenced
-		Not clearly evidenced
		Not evidenced
2. State policies and procedures		Clearly evidenced
include descriptions of the range of		Partially evidenced
sanctions to enforce correction		Not clearly evidenced
		Not evidenced
3. Early intervention services are		Clearly evidenced
provided in accordance with IDEA		Partially evidenced
and the State Part C policies and		Not clearly evidenced
procedures.		Not evidenced
4. The lead agency has adopted a		Clearly evidenced
comprehensive system of personnel		Partially evidenced
development and policies and		Not clearly evidenced
procedures to ensure that EIP		Not evidenced
personnel are qualified, and		
appropriately and adequately		
prepared.		
5. The lead agency establishes and		Clearly evidenced
maintains qualifications for personnel		Partially evidenced
who provide Part C services.		Not clearly evidenced
		Not evidenced
6. The lead agency has written		Clearly evidenced
policies and procedures in place to		Partially evidenced
ensure early intervention services are		Not clearly evidenced
provided in natural environments.		Not evidenced

Component 2: Policies, Procedures, and Effective Implementation Description Extent of evidence Evidences 7. Required MOUs, interagency Clearly evidenced agreements or other mechanisms to Partially evidenced Not clearly evidenced ensure the provision of early intervention services and fiscal Not evidenced responsibility for those services are in place, current and being implemented effectively. 8. There is a single line of Clearly evidenced responsibility in the lead agency for Partially evidenced carrying out the resolution of intra-Not clearly evidenced Not evidenced and inter-agency disputes. 9. Focused monitoring activities of the Clearly evidenced lead agency are designed and Partially evidenced implemented to improve educational Not clearly evidenced results, and enhance the Not evidenced development of appropriate activities and functional outcomes of all infants and toddlers with disabilities. Clearly evidenced

Partially evidenced Not clearly evidenced

Not evidenced
Clearly evidenced
Partially evidenced
Not clearly evidenced

Not evidenced

Evidences	Description	Extent of evidence
. Resolution of all disputes must be		Clearly evidenced
accordance with required timelines.		Partially evidenced
		Not clearly evidenced
		Not evidenced
. Dispute resolution processes		Clearly evidenced
nclude mechanisms for ensuring that		Partially evidenced
II related corrective actions have		Not clearly evidenced
peen implemented and		Not evidenced
noncompliance has been corrected.		
B. All personnel, including hearing		Clearly evidenced
officers and mediators, are trained		Partially evidenced
ppropriately on dispute resolution		Not clearly evidenced
processes and IDEA requirements.		Not evidenced
I. Tracking of issues identified is used		Clearly evidenced
o determine patterns or trends.		Partially evidenced
		Not clearly evidenced
		Not evidenced
5. Results of dispute resolution		Clearly evidenced
rocesses are analyzed to determine		Partially evidenced
ne effectiveness of the dispute		Not clearly evidenced
esolution system.		Not evidenced
. Dispute resolution data are used to		Clearly evidenced
nform the state lead agency's		Partially evidenced
ntegrated monitoring system.		Not clearly evidenced
		Not evidenced
. The lead agency has methods of		Clearly evidenced
egularly reviewing the issues and		Partially evidenced
rograms with resolutions and		Not clearly evidenced
comparing that to other information.		Not evidenced

Evidences	Description	Extent of evidence
8. The lead agency encourages the		Clearly evidenced
use of a continuum of resolution		Partially evidenced
options to resolve disputes at an		Not clearly evidenced
informal level and as early as possible.		Not evidenced
9. Data demonstrate that parents		Clearly evidenced
understand their rights related to		Partially evidenced
resolving disputes under IDEA.		Not clearly evidenced
		Not evidenced
		Clearly evidenced
		Partially evidenced
		Not clearly evidenced
		Not evidenced
_		Clearly evidenced
		Partially evidenced
		Not clearly evidenced
		Not evidenced

Component 4: Data on Processes and Results		
Evidences	Description	Extent of implementation
Data are collected as required		Clearly evidenced
under section 618 of IDEA and by the		Partially evidenced
secretary.		Not clearly evidenced
•		Not evidenced
2. EIS programs submit data in a		Clearly evidenced
imely and accurate manner.		Partially evidenced
•		Not clearly evidenced
		Not evidenced
3. Verification is achieved through		Clearly evidenced
multiple methods and activities,		Partially evidenced
ncluding electronic, comparative and		Not clearly evidenced
on-site monitoring to determine data		Not evidenced
accuracy.		
4. Local performance reports, dispute		Clearly evidenced
esolution data, and other sources of		Partially evidenced
data are used by teams conducting		Not clearly evidenced
on-site monitoring visits.		Not evidenced
5. The state's lead agency current		Clearly evidenced
SPP is found on the state's website.		Partially evidenced
		Not clearly evidenced
		Not evidenced
6. The state lead agency's reports are		Clearly evidenced
accurate and timely.		Partially evidenced
	Not clearly evidenced	
		Not evidenced
7. The state lead agency distributes to		Clearly evidenced
EIS programs, and publicly reports on		Partially evidenced
he performance of EIS programs in		Not clearly evidenced
comparison to state targets.		Not evidenced

Component 4: Data on Processes and Results		
Evidences	Description	Extent of implementation
8. The state lead agency makes		Clearly evidenced
determinations on the status of EIS		Partially evidenced
programs consistent with the		Not clearly evidenced
minimum requirements specified by OSEP.		Not evidenced
9. State lead agencies include		Clearly evidenced
multiple measures of status in their		Partially evidenced
determination decisions.		Not clearly evidenced
		Not evidenced
10. Data are used to target and		Clearly evidenced
maximize technical assistance,		Partially evidenced
professional development, as well as		Not clearly evidenced
state lead agency resources.		Not evidenced
		Clearly evidenced
		Partially evidenced
		Not clearly evidenced
		Not evidenced
		Clearly evidenced
		Partially evidenced
		Not clearly evidenced
		Not evidenced

Component 5: Integrated Monitoring Activities		
Evidences	Description	Extent of evidence
There is stakeholder involvement in the development of measurable and rigorous targets.		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced
2. There is stakeholder involvement in the design, implementation, and evaluation of integrated monitoring activities (e.g., SICC, family members, EIS provider staff).		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced
3. Training is provided at all levels (state lead agency and EIS program) for those involved in monitoring to provide consistency in the implementation of monitoring procedures and to ensure transparency of the process.		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced
4. State and EIS program data are systematically reviewed to determine focused monitoring activities.		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced
5. Monitoring results trigger effective corrective actions, technical assistance, improvement strategies, fiscal decisions and other investments, sanctions, and incentive that ensure timely correction.		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced

Component 5: Integrated Monitoring Activities Description Extent of evidence Evidences 6. State identified noncompliance Clearly evidenced triggers effective corrective actions. Partially evidenced Not clearly evidenced technical assistance, improvement strategies, fiscal decisions and other Not evidenced investments, sanctions, and incentives. 7. Focused monitoring activities Clearly evidenced should be geared toward identifying Partially evidenced solutions and activities to enhance Not clearly evidenced and improve performance as well as Not evidenced correcting noncompliance. 8. Multiple data sources and Clearly evidenced Partially evidenced methodologies (e.g., desk audits, Not clearly evidenced surveys, on-site reviews, EIS program self-assessments) are used. Not evidenced 9. Monitoring activities identify status Clearly evidenced of compliance and performance. Partially evidenced Not clearly evidenced Not evidenced 10. Monitoring activities lead to the Clearly evidenced identification of underlying causes of Partially evidenced noncompliance to assist in the Not clearly evidenced development of improvement Not evidenced strategies. Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced Clearly evidenced Partially evidenced Not clearly evidenced

Not evidenced

Component 6: Targeted Technical Assistance and Professional Development Extent of evidence Evidences Description 1. Technical assistance or professional Clearly evidenced Partially evidenced development activities are directly linked to specific indicators in the SPP, Not clearly evidenced including the identification and Not evidenced correction of noncompliance and improvement of performance. Clearly evidenced 2. The state systematically disseminates information to EIS Partially evidenced Not clearly evidenced programs about promising and evidence based practices. Not evidenced 3. Standards for professional Clearly evidenced Partially evidenced development are designed to evaluate technical assistance and professional Not clearly evidenced development activities. Not evidenced 4. Evaluations of technical assistance Clearly evidenced and professional development involve Partially evidenced evidence of a change of practice Not clearly evidenced resulting in improved outcomes and Not evidenced compliance as well as building sustainability and capacity. 5. Follow-up activities are built into the Clearly evidenced technical assistance design to Partially evidenced determine whether improvement Not clearly evidenced activities are carried out consistent with Not evidenced the technical assistance provided. Collaboration with provider and teacher Clearly evidenced education personnel and other higher Partially evidenced education officials addresses the need Not clearly evidenced for qualified providers who exhibit skills Not evidenced and knowledge in areas of state need.

Component 6: Targeted Technical Assistance and Professional Development		
Evidences	Description	Extent of evidence
Networks exist at the state and local level to increase technical assistance capacity (e.g., personnel, knowledge base, local access to information for hard to reach audiences).		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced
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		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced

Component 7: Improvement, Correction, Incentives, and Sanctions				
Evidences	Description	Extent of evidence		
The lead agency's authority for enforcement is clearly defined.	•	Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced		
2. Targeted training, technical assistance, and support are provided to EIS programs when developing and implementing corrective action.		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced		
3. State rules authorize a range of sanctions.		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced		
4. Model practices reflecting improvement activities of high performing EIS programs are identified in order to be replicated by other EIS programs.		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced		
5. Rewards are provided to reinforce high performing EIS programs.		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced		
6. Incentives are provided for improvement at the EIS provider level.		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced		
7. Targeted technical assistance is provided by other agencies through interagency agreements.		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced		

Evidences	Description	Extent of evidence
8. The lead agency has procedures to		Clearly evidenced
track effectiveness of corrective		Partially evidenced
actions and improvement strategies.		Not clearly evidenced
		Not evidenced
9. The lead agency uses any		Clearly evidenced
monitoring and enforcement authority		Partially evidenced
available. The state of the sta		Not clearly evidenced
		Not evidenced
		Clearly evidenced
		Partially evidenced
		Not clearly evidenced
		Not evidenced
		Clearly evidenced
		Partially evidenced
		Not clearly evidenced
		Not evidenced

Component 8: Fiscal Accountability				
Evidences	Description	Extent of evidence		
1. The state may not use federal funds to satisfy a financial commitment for early intervention services that are funded by another public source or by a private source (nonsubstitution). There is an exception when it is necessary to prevent a delay in delivery of early intervention services.	•	Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced		
2. State interagency agreements, statute, regulation, or other appropriate written methods establish fiscal responsibility for the provision of early intervention services and procedures for dispute resolution.		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced		
3. As determined by the state, lead agencies establish a system of payments that may include use of public and/or private insurance involving costs and a schedule of sliding fees but must provide certain services and functions at no-cost (such as evaluations and assessments, service coordination, IFSP review and development, child find, procedural safeguards) and must also ensure that children of parents that are determined unable to pay are not denied any Part C services.		Clearly evidenced Partially evidenced Not clearly evidenced Not evidenced		

Component 8: Fiscal Accountability Description Extent of evidence Evidences 4. The SICC assists the lead agency in Clearly evidenced Partially evidenced the identification of the fiscal resources and other support for early intervention Not clearly evidenced services in addition to assigning Not evidenced financial responsibility to participating agencies and the promotion of interagency agreements. Clearly evidenced 5. The state has a policy pertaining to contracting or making other Partially evidenced arrangements with service providers to Not clearly evidenced provide early intervention services in Not evidenced the state, consistent with the provisions of Part C, including the contents of the application used and the conditions of the contract or other arrangements. Clearly evidenced 6. The state has a procedure for securing timely reimbursements of Partially evidenced funds used under this part in Not clearly evidenced Not evidenced accordance with section 640(a) of IDEA. 7. The state submits a description of its Clearly evidenced use of Part C funds. Partially evidenced Not clearly evidenced Not evidenced 8. Audits are conducted annually in Clearly evidenced accordance with the Single Audit Act. Partially evidenced Not clearly evidenced Not evidenced 9. The state is required to ensure that Clearly evidenced Federal funds made available under Partially evidenced section 643 of IDEA will be expended Not clearly evidenced

in accordance with this part.

Not evidenced

Component 8: Fiscal Accountability Description Extent of evidence Evidences 10. Part C IDEA funds are the payor of Clearly evidenced Partially evidenced last resort and not used to satisfy a financial commitment that would have Not clearly evidenced been paid for from other available Not evidenced public or private source. Clearly evidenced 11. The lead agency may apply an approved restricted indirect cost rate Partially evidenced that is reasonable and necessary to Not clearly evidenced the administration of the Part C system Not evidenced of early intervention services. 12. The lead agency ensures that the Clearly evidenced control of funds provided under section Partially evidenced 643 of IDEA, and title to property Not clearly evidenced derived from those funds, will be in a Not evidenced public agency for the uses and purposes provided in this part and that a public agency will administer such funds and property. 13. The lead agency: (1) maintains Clearly evidenced fiscal records; (2) provides access to Partially evidenced the Federal agency to ensure the Not clearly evidenced correctness and verification of those Not evidenced reports; and (3) properly distributes Part C funds. 14. Federal funds made available Clearly evidenced Partially evidenced under 643 of IDEA to the State—(A) Not clearly evidenced will not be commingled with State funds; and (B) will be used so as to Not evidenced supplement the level of State and local funds expended for infants and toddlers with disabilities and their families and in no case to supplant

Component 8: Fiscal Accountability				
Evidences	Description	Extent of evidence		
15. Fiscal control and fund accounting		Clearly evidenced		
procedures will be adopted as may be		Partially evidenced		
necessary to ensure proper		Not clearly evidenced		
disbursement of, and accounting for,		Not evidenced		
Federal funds paid under section 643				
of IDEA to the state.				
16. IDEA Part C funds are liquidated in		Clearly evidenced		
a timely manner.		Partially evidenced		
		Not clearly evidenced		
		Not evidenced		
17. The lead agency allocates		Clearly evidenced		
adequate funds to support the system		Partially evidenced		
of general supervision.		Not clearly evidenced		
		Not evidenced		
		Clearly evidenced		
		Partially evidenced		
		Not clearly evidenced		
		Not evidenced		
		Clearly evidenced		
		Partially evidenced		
		Not clearly evidenced		
		Not evidenced		